

		Scoil Mhuire gan Smál Blarney	Policy No	2	<i>Homework Policy</i>
			Policy owner	<i>School Principal and Board of Management</i>	
Summary					
<i>Insert High Level Summary of Policy</i>					
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Recommended for approval by policy owner			Approved by the Board of Management		
Signature		Date	Signature		Date
			Chair		
Version	Date	Matters amended			
1	date	Initial Approval			
2	2018	Convert to new format			

HOMEWORK POLICY SCOIL MHUIRE GAN SMAL

The school has a definite whole-school approach to the issuing, completion, correction and monitoring of homework. The following points are a set of general guidelines and should in no way be interpreted as taking from the professional autonomy of the individual teacher in his/her subject area.

ISSUING

1. Written homework should be given on a continual and consistent basis in response to the subject requirement and topic under consideration.
2. Where reading or learning material is given as homework, definite measurable targets should be included.
3. The homework should derive from and be relevant to, the work being done in the class at that particular time. It should also be appropriate to the ability level of the students involved.

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4. Research shows that a small amount of homework, given regularly, is significantly more beneficial than large amounts of work given on an irregular basis.

COMPLETION

1. Students must make an honest and genuine effort to complete all homework assignments (written and oral) in the time allotted by the subject teacher (usually by the next class period in that subject).
2. Students must actively engage in the correction of their work. This may be by carefully correcting their work as the teacher corrects the homework with the class or by carefully examining any corrections/comments made by the teacher (oral or written) when handing back corrected material.
3. If, due to illness or another difficulty the student cannot satisfactorily complete the homework assignment within the allocated time, a written note in the journal, signed by a parent/ guardian will be required.
4. At the discretion of the subject teacher, a reasonable amount of constructive extra work will be given if a student fails to submit homework on time and if no satisfactory written explanation is received. This extra work will not involve repeated copying of a piece of work.
5. A student who consistently fails to submit homework within the allotted time will be subject to more serious school sanctions.
6. Students must note all homework, oral, written, and practical in their school journal. This must be done on a daily basis

CORRECTION & MONITORING

All homework given must be corrected.

The teacher will regularly inspect and sign the work of individual students to make sure that standards of work and presentation are being maintained.

Where a student is failing to maintain a standard commensurate with his/her ability, the teacher will take appropriate action. In consultation with the class teacher, parents/guardians will be notified. Other action may include an extra assignment(s) or an individual subject teacher detention(s)

It is important that teachers keep adequate records of homework given and the grade/mark achieved by students for each assignment, as in means whereby progress, or the lack of, may be assessed. Parents should be informed of the efforts and the achievements of their daughter/ son on a regular basis.

SUGGESTED DURATION OF HOMEWORK

Note:

This is meant to be a rough guide to times and not a definitive statement on the exact time required. Some variation, dependant on a range of factors, will occur.

First year	2 - 2.5 hours
Second year	2.5 - 3 hours
Third year	3 – 3.5 hours
Transition year option	2 – 2.5 hours
Fifth year	3 - 3.5 hours (minimum)
Sixth year	3.5 – 4 hours (minimum)

Teachers should bear in mind the number of classes/subjects, in which students are receiving homework. Given the number of subjects in Junior Cycle for example, a student may be expected to complete assignments in up to seven different subjects in on any given night.

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A balance also needs to be struck when allocating homework and study simultaneously. It should be possible to complete both the homework and study for any particular subject within the time allowed for that subject.

Continuous Issues with homework

Students who have issues with completing homework will be monitored by their Tutor. If a student gets three notes from a teacher in a short period of time the matter will be referred to the Year Head. The Year Head will then issue a Homework Card. Rules of the Homework Card are written on the back. Copy attached.

Homework Club

A Homework Club will be organised each year to help students who may have difficulty completing their homework at home. This will be run on Monday, Tuesday and Thursday of each week and will begin in October as we become aware of students with homework issues.

1. Scope

<Include the scope of the policy>

2. Relationship to the school's mission, vision and aims

<Describe how this policy relates to the school mission and vision>

3. Rationale

<Explain the rationale for this policy, why is the policy necessary>

4. Objectives

<List the objectives of the policy>

5. Policy Content

<Document the details of the policy, include additional sections if required>

6. Roles and Responsibilities

<Describe the roles and responsibilities of all the policy stakeholders>

7. Appendix A

<Include appendices if required>