

Supervised Study Rules.

- No student allowed enter study until paid in full. Study **must** be paid for the school week **preceding** the start of each new study term
- No eating in the study halls
- Students must be seated before supervisor enters.
- **Mobile Phones & appliances can be used for educational purposes between 6pm and 6:45pm. All equipment must be on silent and notifications off. Phones that are in use must be left on desk opened for the view of the supervisor. Phones going off accidentally – the student will be removed from study for 3 weeks. Intentional use of phone – a student will be removed for 6 weeks.**
- 5th year & 6th year students are obliged to stay in study until 6:45pm. Students may leave during the study period if they produce a note signed by their parents/guardians prior to the leave. Students who will leave at the particular time for a number of weeks will supply a recurring note signed by their parent/guardian. They will also supply a note at the end of this period of recurring absence.
- A Note must be provided for all absences where students have not given prior notes. If a note is not produced the student will get the first reprimand. On the third reprimand the student will be removed from study for a week.
- Should a student forget a note re absence, he/she will not be allowed remain in the Study Hall
- If a student provides a note for being absent for a school day this will be accepted as a note for being absent from study on the same day.
- **If a student leaves or does not attending study without informing the supervisor and producing a note a message will be sent to their parent/guardian as soon as possible. The student will get a reprimand for this. The student will be out of study for a week on receiving the third reprimand.**
- **All Leaving Cert.** students are obliged to stay until 6.45 p.m. they **do not** have the option to leave at 5.45 p.m. without written permission from parents/guardians.
- Anyone attending tutorials or regular commitments that disrupt the study period will have to provide a note from a parent/guardian at beginning of term and this will be filed. We would ask parents/students to schedule tutorials etc. around the break times in study so as to involve minimum disruption.
- Students may complete homework or any school related study only during study time. Any literature that is not school related cannot be read during study.
- Smoking or suspicion of smoking will not be tolerated during study session.
- Each student is responsible to keep his/her own study area clean and tidy.
- It is the right of the supervisor to ban any individual student from small break if they feel they are abusing the privilege in any way.
- It is imperative that students understand that any rule broken may lead to permanent expulsion from study (this will be at the discretion of the school principal.)
- We would ask that both the student and the parent/guardian would read and co-sign the rules.
- Normal school rules will apply.
- For the Health and safety of all students and the success of study it is essential that these rules are maintained.

Finally the supervisors running study are very happy with the success of the previous years and feel it is a great asset to all students. We are united in our efforts to provide a calm, undisrupted study environment and will not tolerate any disruption or discomfort toward any student. Please inform us at any time if there is anything we can do to improve your study environment

We have read and understand the guidelines for study above and we agree to follow them completely
Family contact number _____

Signed _____ ***parent/guardian*** ***Date*** _____

Signed _____ ***student*** ***Date*** _____